

ESAS HOLDİNG A.Ş.
LAW ON PROTECTION OF PERSONAL INFORMATION
APPLICATION FORM

GENERAL REMARKS

1. In the Law on the Protection of Personal Data Number.6698 ("**Law**"), data subject ("**Applicant**") defined/referred to as the person concerned have been granted the right to direct certain claims to the data controllers regarding the processing of their personal data in Article 11 of the Law.
2. Being the data controller in accordance with the first paragraph of Article 13 of the Law, applications regarding these rights shall be submitted to **ESAS HOLDİNG A.Ş.** ("**Esas Holding**") in written form.
3. In this context, the applications to be made "in writing" to Esas Holding can be made by printing out this form and;
 - Delivering the wet signed copy personally or by sending it to "Esas Plaza, Rüzgarlıbahçe Mh. Kavak Sk., No: 29, 34805, Kavacik, Beykoz, Istanbul, Turkey" address via notary,
 - By signing it with the "secure electronic signature" of the applicant as defined in the Electronic Signature Law No. 5070 and sending it to the relevant e-mail on the website,
4. If another application method is determined and announced by the Board, the announcements regarding these methods will be carried out on the website of Esas Holding.
5. Your applications submitted to Esas Holding will be answered within 30 (thirty) days from the date your request is received by Esas Holding, in accordance with paragraph 2 of Article 13 of the Law. The replies given by Esas Holding will also be delivered to you in written or electronic form in accordance with Article 13 of the Law.
6. In case your application requires an additional cost, you will have to pay the fee determined by the Communiqué on Application Procedures and Principles to the Data Controller issued by the Personal Data Protection Board. If your application is answered in writing, no fee will be charged up to the first (also including) 10 (ten) pages, and a transaction fee of 1 TL will be charged for each page for more than 10 (ten) pages. If

the answer to your application is given in a recording medium such as CD or flash memory, you will be charged only the cost of the recording medium.

7. Esas Holding reserves the right to make changes in the application procedures the in accordance with Board's decisions or the regulations to be enacted in the future.

A. Contact Details Relating To The Applicant

Name:	
Surname:	
Turkish ID No:	
Telephone No:	
E-mail:	
Address:	

B. The Relationship Of The Applicant With Esas Holding

Please specify your relation with Esas Holding (Client, business partner, candidate employee, former employee, third party company employee, shareholder etc.)

<input type="checkbox"/> Client	<input type="checkbox"/> Business Partner
<input type="checkbox"/> Candidate-employee	<input type="checkbox"/> Third party company employee
<input type="checkbox"/> Former employee	<input type="checkbox"/> Other

Unit having collected your data in Esas Holding (*although it is not mandatory to specify, your application will be concluded quicker should you specify it*) :

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D. Method Of Sending The Reply To Your Claim

I would like the reply to be sent to my address

I would like the reply to be sent to my email address

(If you choose the e-mail method, you will be replied quicker)

I would like to be delivered personally

(If to be received by proxy, notary certified power of attorney or authority certificate must be submitted).

This form has been prepared in order to determine your relationship with Esas Holding, by determining your personal data, if any, processed by Esas Holding, and to reply/respond to your application in an accurate and legal time. In order to eliminate legal risks that may arise from unlawful and unfair data sharing and especially to ensure the security of your personal data, Esas Holding reserves the right to request additional documents and information (copy of identity card, passport or driver's license, etc.) for identification and authorization determination. In the event that the information regarding your requests submitted within the scope of the form is not accurate and up-to-date or an unauthorized application is made, Esas Holding does not accept any liability for requests arising from such false information or unauthorized application.

Applicant (Data Subject)

Name Surname _____ :

Date of Application _____ :

Signature _____ :